



## Technology-Based Clinical Supervision

### Your Quick Check List

#### 1) 15 minutes before session:

- Secure confidentiality and privacy of your office environment
- Check room lighting, including windows and sunlight
- Check possible phones that might ring or make noise (e.g. landlines, cellphones, receiving email or text alerts)
- Check your audio (e.g. headset, mic on computer/platform) video- camera & on platform

#### 2) Beginning of session:

- Ask supervisee about the confidentiality and privacy of their office environment
- Refresh “back up plan” with supervisee (e.g. “I will call you if our connection drops”)

#### 3) Immediately after session:

- End meeting on platform
- Close out platform program